

Monday, August 17, 2020

**Regular Board of School Trustees Public Meeting
White River Valley School Corporation
Minutes**

The White River Valley Board of School Trustees will meet in regular public session on Monday, August 17, 2020 at 7PM in the Cafeteria at White River Valley High School in Switz City. The meeting will be held face-to-face with social distancing and participants in masks. There is an executive session scheduled at 6PM prior to the public meeting in the WRV Administrative Center that may also extend into time directly following the public session. Seven (7) members were present: Mr. David Reed, Mr. Jason Davidson, Mr. Roger Shake, Mr. Brock Hostetter, Mr. Andrew Davis, Mr. Joseph Decker, and Mr. Bruce Porter. Also in attendance: Dr. Robert Hacker, Mr. Doug Lewis, Mrs. Jill Staggs, and Ron Sparks.

This meeting was called to order by President David Reed.

CALL TO ORDER

Mr. Decker made a motion to approve the minutes of the July 20, 2020 Regular Public Session and the August 6, 2020 Special Public Session Meetings. The motion was seconded by Mr. Davis. The motion passed 7-0.

APPROVE MINUTES

Mr. Hostetter made a motion to approve the Certification of the Executive Session Memorandum for August 17, 2020 Regular Public Meeting. The motion was seconded by Mr. Davidson. The motion passed 6-0.

**CERTIFICATION OF
EXECUTIVE SESSION**

Mr. Porter made a motion to approve the Corporation claims from July 21 through August 17, 2020. The motion was seconded by Mr. Decker. The motion passed 6-0-1 with Mr. Hostetter abstaining.

APPROVE CLAIMS

I. Old Business

A. Start of School Update

We have just over 16% of our student population in our virtual education program to start of the school year...60 of those students are at the elementary school. There have been some early kinks in the new program, but people are working hard to get those corrected and our people are making plenty of contact with the students and parents involved.

We have been pleased with our in-person start. Students and staff have adjusted well to the new procedures. We appreciate the work of our faculty and our non-certified staffs to make the best out of this unusual situation.

In May, I have to put an estimate of our enrollment in to the Department of Education. Our guesstimate was almost spot on. We are down 11 students overall.

(As far as our start, the students and staff have been really good on meeting our expectations and the increased procedures. There are a couple of recommendations that I would like to ask the board to consider:

1. Our custodians are doing a great deal of work and extra cleaning with the COVID Continuous Learning Plan...some are spending a great deal of extra time to make sure that everything is taken care of. We don't pay overtime; we give comp time for those who put in time over their every day work. With all the extra comp time we are looking at, there's going to be a problem in some areas b/c that leaves a hole in the cleaning maintenance schedule. I would like to utilize some of our CARES Act funds to provide for up to five additional paid hours for one-person per building per week to earn overtime pay. The overtime must be cleared by the building principal and superintendent and will be utilized only when absolutely necessary.

2. Another consideration I would like ask the board; our head nurse, Jess Egenolf just completed her Bachelors Degree in Nursing. The state mandates that we have at least a BRN on staff. The last three years we have had to partner with Greene County General Hospital to provide guidance to our nursing staff because they were all associate nurses. The individuals are very difficult to come by and with three buildings in this Covid era we need to keep the ones we have. Since Jess is now fully qualified, we can drop the partnership with the hospital in this regard. This is really a 7 day a week job with COVID. The county contacts both our head nurse and me when situations arise with quarantines or positive tests...she got calls both days this weekend, and I don't think that is going to vary any...at least right now. With her increased educational qualifications and increased usage, I would like to raise her compensation level. I gave you a suggested amount in the board packet. I would need permission from the board to move on both of these considerations. I think both of these adjustments would be in the best interest of our district and schools.

**OVERTIME APPROVAL
CUSTODIAL
LEAD NURSE PAY
INCREASE**

Mr. Decker made a motion to approve payment of 5 hours overtime per week per building for the custodians as necessary, and a pay increase for Jess Egenolf. The motion was seconded by Mr. Porter. The motion passed 7-0.

B. Facilities Update

1. The humidity issue in the HS gym;
(Both contractors are working together to schedule the approved fix. HFI was on-site today to begin the operations. This should be completed by the end of the week.)
2. The upstairs area of the gymnasium;
(There's a couple of issues to discuss. We will revisit this once the HVAC repairs have been made.)
3. Updated electrical program in the precision machining shop.
We knew when we started adding equipment that we would need to add more electrical capacity. That box runs both the shop in Mr. Hancock's area and Mr. Birt's area. We are out of capacity in the current box. We had Jeff Pickett look at it and we have a quote from Gaylor's for \$28,000. I can take some of the cost out of our implementation grant and the rest out of the Operations Fund, which sits at 38% on appropriations.

**GAYLOR APPROVED
ELECTRICAL WORK**

Mr. Shake made a motion to approve Gaylor's to do the electrical Renovations to Mr. Hancock and Mr. Birt's areas as presented. The motion was seconded by Mr. Decker. The motion passed 7-0.

C. Wolverine Enterprises Report

With the start of school, we can begin again on our Wolverine Enterprise student-led business program. We have designated Miss Katelyn Thomas to be the program director moving forward. I have asked her to come and update the board this evening on the program's beginnings. Miss Thomas... Another area that we need to get put together as we begin is the executive board for the Wolverine Enterprises. As you might remember, we opted to have to School Board members as representatives on this committee...along with Mr. Lewis, the HS principal, the Teacher CEO—Justin Scheller, the Teacher CFO—Jade Bridges, myself as the superintendent, and two business leaders. I have put out a couple of feelers for the business representatives. Are there any board members who would like to be a part of this committee? It would be one meeting per month once we get formed.

Andy Davis and Brock Hostetter volunteered to be part of the Executive Board for the Wolverine Enterprises

D. School Calendar Discussion (20-21)/Recommendation

Now that we know we have four additional days to plug into our late first semester and second semester 20-21 school calendar, I would like to put together a committee to study where those might best serve us. With the uncertainty of the virus and the fluidity of the situation, I would like to get a couple of teachers to serve along with our principals. (If teacher association is there...)
Normally, I would adopt a calendar for 21-22 in October, but I am going to put that process off until early Spring.

Mr. Hancock will give two names to Dr. Hacker by the end of the week.

II. New Business

A. 2020-21 School Safety Plan Approval

Each year, by statute, I have to bring the School Safety Plans before the Board for approval by September 1st. Mr. Sparks has coordinated these plans and has met for plan review with each of the building principals. The principals review the building plans with school staff as well as hold table talks and exercise school safety drills to practice our safety procedures.

We take student safety extremely serious here at WRV as the students and staff are our top priorities.

I recommend the approval of these plans for submission to the Indiana Department of Education.

Mr. Porter made a motion to accept the School Safety Plan as presented. The motion was seconded by Mr. Davidson. The motion passed 7-0.

B. Technology Director Annual Report (Mr. Brown)

As we do in the areas of high school athletics and in our transportation, I like to have the technology director do an annual update on his area. Mr. Brown is with us this evening for that purpose. Mr. Brown, the floor is yours.....

**SCHOOL SAFETY PLAN
APPROVAL**

C. Group Term Life, Accidental Death/Dismemberment, Long Term Disability Insurance Renewal
We have good news on our insurance fronts for the aforementioned sets of insurance. Principal has been our provider for the past five years. We have received our renewal rates and there is a hold in all areas. My recommendation would be to continue with Principal for these services.

**GROUP TERM LIFE
ACCIDENTAL DEATH
DISMEMBERMENT
LONG TERM DISABILITY
INSURANCE RENEWAL**

Mr. Shake made a motion to approve the Group Term Life, Accidental Death/Dismemberment, Long Term Disability Insurance renewal as presented. The motion was seconded by Mr. Decker. The motion passed 7-0.

III. Personnel Matters

A. Resignations

B. Hiring/Assignment Recommendations

1. Shannon Pittman—WRV MS Girls Basketball Head Coach
2. Cara Graves—WRV MS Girls Basketball Asst. Coach
3. Kaelyn Shouse—WRV MS 5/6th Grade Volleyball Coach
4. April Griffith—WRVSD Special Education Bus Aide
(if necessary)

**S PITTMAN
C GRAVES
K SHOUSE
A GRIFFITH**

Mr. Porter made a motion to approve the hiring/assignments as presented. The motion was seconded by Mr. Davis. The motion passed 7-0.

IV. Public Comment

By WRVSD policy, in order to speak at the public meeting an individual must notify the superintendent of his/her intentions 10 days prior to the meeting. (This can be waiver upon agreement of the Board.) The next Superintendent Open Office Hours will be held on September 14, 2020 from 4-7PM.

**WAIVE PUBLIC
COMMENT POLICY**

Mr. Decker made a motion to waive public comment policy. The motion was seconded by Mr. Shake. The motion passed 7-0.

V. Information/Announcements

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| A. Budget Hearing | Tuesday, September 1, 2020 | 6PM WRV Admin. Center |
| B. Supt Open Office Hours | Monday, September 14, 2020 | 4-7PM WRV Admin. Center |
| C. Executive Session | Thursday, September 21, 2020 | 6PM WRV Admin. Center |
| D. Regular Session | Thursday September 21, 2020 | 7PM WRV HS Cafeteria |

Mr. Decker made a motion to adjourn the meeting. The motion was seconded by Mr. Davis. The motion passed 7-0.

ADJOURNMENT